

Profile of requirements

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SFS Presidium

This profile contains information about the characteristics and experiences considered suitable for members of the SFS presidium.

The Election Committee strives to ensure that the members of the SFS presidium as a whole meets the personal qualities and merits described below. The characteristics listed under "Requirements" are expected from each and every applicant.

Description of the role

The presidium of SFS consists of one (1) President and one (1) Vice President. The term of office is one operational year starting during the first of July and lasting until the last of June. The position is full-time and the presidium of SFS is a part of the SFS headquarters in Stockholm. There can be events, meetings and other activities that take place during weekdays, weekends, and evenings. Therefore flexibility and balance are essential for members of the SFS presidium.

The presidium of SFS serves as the spokespersons for SFS and represents the interests of the member unions and the students in accordance with SFS values. The presidium of SFS are responsible for the day-to-day operations, making decisions in the political advocacy work, implementing activities based on the decisions made by the board, the plan of operation, and budget. Furthermore, the Presidium of SFS is responsible for the staff in SFS. SFS operates in both national and international contexts, and so the daily execution is influenced by external events and the needs of the organisation. The distribution of tasks within the Presidium of SFS is determined by the members together.

During their term of office, the presidium may not engage in work or hold positions that could call into question the political independence of SFS. This means that members of the presidium may not hold roles or participate in activities that jeopardize the non-partisan stance of SFS.

The presidium must not have any criminal record entries, either prior to or during their term, that could be deemed damaging to their trustworthiness. Furthermore, the presidium may not have, or incur during their term, debts of such a nature and magnitude that they could be considered disproportionate and damaging to their credibility.



Personal Qualities

To successfully fulfill the responsibilities of the presidium, the candidate should have a strong interest in student and higher education policy. The candidate should demonstrate confidence in their leadership, an inclusive approach to their work, and attentiveness towards employees, elected representatives, and members.

In this role, it is crucial to effectively represent the political positions of SFS while highlighting the diverse perspectives and conditions of its member unions and students. Furthermore, the candidate should be highly motivated, possess strong planning and organizational skills, be solution-oriented, and have the ability to act proactively.

The candidate should feel comfortable participating in English-speaking settings and be able to communicate effectively in both Swedish and English, in both speech and writing. The ability to navigate social contexts, establish new connections, and strengthen existing relationships is also essential. Therefore, the candidate must convey a trustworthy and professional demeanor.

Requirements

- Experience with organisational work
- Experience with student union activities
- Knowledge of the Swedish higher education system
- Leadership skills
- Fluent in both Swedish and English in speech and writing
- Ongoing or completed higher education (at a higher education institution)

Merits

In addition to the above, it is advantageous if the applicant has experience within following areas:

- Experience with, participation in, and a good understanding of SFS operations
- Experience of having employer liability
- Experience with international student political issues
- Experience speaking in the media or in front of an audience
- Basic economic knowledge

For a more comprehensive description of the position as a member of the SFS presidium, the Election Committee encourages potential applicants to read the rules of procedure of the Presidium, which can be found on SFS website in Swedish: Arbetsordning för SFS presidium. Questions can be directed to the current Presidium of SFS or the Election Committee at valberedning@sfs.se.



SFS Board

This part of the profile contains information about the characteristics and experiences considered suitable for the position as a board member of SFS.

The Election Committee strives to ensure that the board as a whole meets the personal qualities and merits described below. The characteristics listed under "requirements" are expected from each and every applicant.

Description of the role

The board consists of the presidium of SFS and seven (7) regular members. The number of alternates is determined by SFSFUM (Swedish National Union of Students' General Assembly). The mandate period lasts for one operational year, starting from first of July and reaching until the last of June.

The position is part of the organisation's leadership and is primarily carried out through board meetings. The time and location of board meetings are determined collectively at the beginning of the mandate period, with most meetings taking place in various physical locations throughout Sweden.

The board is formally responsible for the long-term management of the organisation's affairs between meetings of the General Assembly and actively developing the organisation through their work. The board is ultimately responsible for the employees and must ensure that the presidium of SFS has a good working environment. The board is responsible for ensuring that documents regulating SFS operations and organisation are appropriate and continuously revised. The board is also responsible for preparing matters for the General Assembly of SFS.

Board members must not have any criminal record entries, either prior to or during their term, that could be deemed damaging to their trustworthiness.

Personal Qualities

To successfully fulfill the role of a board member, the candidate should have an interest in student-related issues, strong collaboration skills, and a willingness to learn and explore new ideas. The candidate should be self-motivated and capable of initiating and driving work forward to achieve effective results under varying conditions.

Furthermore, the candidate should demonstrate attentiveness to diverse perspectives and contribute to an inclusive environment where every voice is respected. Significant emphasis is placed on the candidate's ability to understand how different situations vary across institutions and member unions in relation to national student policy. Flexibility is a critical skill for managing changes and diverse tasks within the dynamic environment of the organization.



Requirements

- Experience within student union activities
- Experience with student politics
- Some knowledge of the Swedish higher education system
- Ongoing or completed higher education
- Proficient in both Swedish and English in speech and writing

Merits

In addition to the requirements listed above, it is advantageous if the applicant has experience in the following areas:

- Experience with, participation in, and a good understanding of SFS operations
- Experience with budgeting and/or organisational development
- Experience with board work or similar preparatory bodies
- Proficiency in English in speech and writing

For a more comprehensive profile of requirement, candidates are encouraged to read the rules of procedure of the board, which can be found on the SFS website in Swedish: Arbetsordning för SFS styrelse. Questions can be directed to the current board members or the Election Committee at valberedning@sfs.se.



SFS Auditors

The profile contains information about the characteristics and experiences considered suitable for a position as an auditor in SFS. The Election Committee strives to ensure that the auditors as a whole meet the personal qualities and merits described below. The characteristics listed under "requirements" are expected from each applicant.

Description of the role

The auditors consist of two (2) regular members and two (2) alternate members. The term of office lasts for one operational year, starting from the first of July.

The role involves ensuring that SFS operations are conducted in accordance with SFS governing documents. The work is analytical and includes reviewing SFS operations based on established governing documents. The audit should result in an audit report on the operations, which is presented at SFSFUM (Swedish National Union of Students' General Assembly) a year after the mandate period. The auditors are expected to be present at SFSFUM during their mandate period.

The auditors are invited to all board meetings but have no attendance requirements. However, they are expected to be available to the board and other elected representatives and to be knowledgeable about the organisation's operations.

Personal Qualities

To carry out the role of auditor, candidates should be thorough, structured, able to work independently, and take personal responsibility. Candidates should have experience and interest in working with various governing documents and organisational development, as well as experience in interpreting regulations.

Requirements

- Experience with, participation in, and a good understanding of SFS operations

Merits

In addition to the requirements listed above, it is advantageous if the applicant has:

- Previous experience with audit work
- Previous involvement in association law or interpretation of regulations
- Previous experience with student union activities

The description for auditors can be found in Statute of SFS, Chapter 6, on the SFS website. Questions can be directed to the current auditors or the Election Committee at valberedning@sfs.se.



SFS Election Committee

The profile contains information about the characteristics and experiences considered suitable for a position on the Election Committee for SFS. The Election Committee does not prepare its successors. The description below is a compilation of the qualities the Election Committee considers important to fulfil the task. Candidacies are received and sent directly to SFSFUM (Swedish National Union of Students' General Assembly).

Role Description

The Election Committee consists of seven (7) regular members and possible alternates. The mandate period lasts for one operational year, starting from July. The role includes creating job profiles, interviewing candidates, and presenting proposals of persons to a position of trust in SFS to SFSFUM. In addition, the Election Committee should conduct hearings of nominated Presidium candidates in Stockholm, attend member meetings, and participate in SFSFUM. The Election Committee holds continuous meetings during the mandate period, with at least two physical meetings. Most of the Election Committee's work takes place during the spring semester, and members are expected to participate when required.

Personal Qualities

To fulfil the role, the Election Committee needs to have a structured approach that facilitates planning and organisation of the election process. A strategic perspective is required to continuously develop and improve the Election Committee's structure over time. Finally, strategic communication is essential for effectively conveying decisions and recommendations to relevant parties. Election Committee candidates should be trustworthy and objective.

Requirements

- Experience with, participation in, and a good understanding of SFS operations

Merits

In addition to the above, it is advantageous if the applicant has experience in the following areas:

- Experience with election work/participation in election committees
- Experience with recruitment and election processes
- Experience with student union activities

The description for the Election Committee can be found in SFS Statute, Chapter 5. In addition, there are directives for elections and election committees on the SFS website. Questions can be directed to the current Election Committee at valberedning@sfs.se.